Louisa County Public Schools

953 Davis Hwy., Mineral, VA 23117 Ph: 540-894-5115 Fax: 540-894-9012

HOMEBOUND INSTRUCTION MEDICAL CERTIFICATION OF NEED

Homebound instruction shall be made available to students who are **confined** at home or in a health care facility for periods that would prevent normal school attendance (8VAC20-131-180). The term "**confined at home or in a health care facility**" means the student is unable to participate in the normal day-to-day activities typically expected during school attendance; and, absences from home are infrequent, for periods of relatively short duration, or to receive health care treatment. Students receiving homebound instruction may not work or participate in extra-curricular activities, non-academic activities (such as field trips), or community activities unless these activities are specifically outlined in the student's medical plan of care or the Individualized Education Program (if applicable). Homebound instruction is designed to provide continuity of education services between the classroom and the home setting or health care facility for students whose medical needs, both physical and psychological, contraindicate school attendance for a **limited period.** Students may receive instruction in the home, a health care facility, or any other approved facility as agreed upon by the school division and parent or student (who has reached the age of majority (eligible student). If it is necessary for homebound instruction to continue beyond nine (9) weeks, a Request for Extension form must be submitted, including treatment plan, progress toward treatment goals and specific plans to transition the student back to the school setting. **Please note:** *This form, including parent permission to contact the treating physician or psychologist, must be fully completed in order for the student to be considered for homebound services. If you have questions about completing this form, contact Robin Cleary or Alethia Coles, LCPS Homebound Coordinators, phone: 540-894-5115, fax: 540-894-9012.*

Part A: To be completed by the parent/guardian or eligible student.

Name of Student: _____ School: _____
Parent/Guardian: _____
Home Phone: _____ Work phone: _____ Cell: _____
Street Address: _____
City:_____ State:_____ Zip Code:_____ __

Acknowledgement/Release: I acknowledge this request and agree with the need for homebound services. I further acknowledge that the requested homebound services for a student receiving special education services shall be subject to review by the student's IEP team, pursuant to the Individuals with Disabilities Education Act. I will provide an environment conducive to learning, ensure that a responsible adult is in the home for the duration of instruction, or provide transportation to another agreed upon facility, if medically permissable. I will keep appointments with the homebound teacher or contact the teacher or homebound coordinator if an appointment must be missed. I understand that the local school division has established policies and procedures for homebound instruction that provide more detail than this certificate of need.

By my signature, I authorize the release and exchange of medical information between the health care provider, listed on the reverse side, or his/her designee, and school division personnel. My signature provides the heath care provider(s) with the authorization necessary to disclose protected health information and records regarding said student as it pertains to the condition for which homebound instructional services are being requested. This authorization may be withdrawn at any time in writing.

_____ _____
Date Parent/Legal Guardian's signature

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Part B: To be completed by the licensed physician* or licensed clinical psychologist providing care to the student for the condition for which services are requested.

1. Name of Student: _____ DOB: _____
2. Name of School: _____ Grade: _____
3. Nature and extent of illness: _____

_____

_____

4. Date of examination or diagnosis of this illness: _____
5. Is the student confined at home or in a health care facility? ❑ YES ❑ NO
6. Is the illness/treatment intermittent in nature (e.g., sickle cell anemia, chemotherapy for childhood cancer)? ❑ YES ❑ NO
7. Could this child attend school if accommodations are made by the school? ❑ YES ❑ NO
   If yes, please list the accommodations required. If no, please explain _____

_____

_____

8. Estimated date of return to school: _____
9. Explain ongoing treatment and/or therapy being provided: _____

_____

_____

10. Frequency of treatment: _____

_____ _____

Signature of Licensed Physician/Clinical Psychologist **Date**

_____ _____

Print Physician/Psychologist Name **Telephone Number**

_____

Office Address **City, State and Zip Code**

Students may receive instruction in the home, a health care facility, or any other approved facility as agreed upon by the school division and parent or student who has reached the age of majority (eligible student). If it is necessary for homebound instruction to continue beyond nine weeks, an extension or re-authorization form, including treatment plan, progress towards treatment goals and specific plans to transition the student back to the school setting, will be required.

Part C: Division Superintendent Approval

 I hereby approve homebound instruction for this student, and further, certify that the teacher to be employed will hold a certificate in full force issued in accordance with the rules and regulations of the Virginia Board of Education.

 I disapprove this homebound application.

_____ _____

Date Division Superintendent or Designee

* The *Code of Virginia* § 54.1-2957.02 states "whenever any law or regulation requires a signature, certification, stamp, verification, affidavit or endorsement by a physician, it shall be deemed to include a signature, certification, stamp, verification, affidavit or endorsement by a nurse practitioner."

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Request for Extension of Homebound Instruction

This form is required for Homebound Instruction to be extended beyond the original prescription or nine calendar weeks. Homebound services are intended to be temporary and are based on the premise that instruction should take place in the school setting to the fullest extent possible. Extension of services beyond the original prescription or nine calendar weeks is determined by the updated medical or psychological information provided below from the attending physician or licensed clinical psychologist. Partial school days can be considered as part of a transition plan, as well as accommodations within the school building.

Student's Name: _____ DOB: _____

School: _____ Grade: _____

--To be completed by the physician/clinical psychologist:

Explain the reason for the extension of Homebound Instruction: _____

_____

_____

Treatment Plan and Goals_____

_____

Describe student's progress: _____

_____

Transition plan for student's return to school (*be specific; accommodations and/or partial days can be considered)*:

_____

_____

Anticipated date for student's return to school: _____

( ) _____ _____

Telephone (*Print)* Name of Licensed Physician or Licensed Clinical Psychologist

_____ _____

Date Signature of Licensed Physician or Licensed Clinical Psychologist

Return form to: Robin Cleary or Alethia Coles/Homebound Coordinators Phone: (540) 894-5115

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